

PLAN FOR CONINUING COLLEGE ACTIVITIES TO ONLINE MODE / HYBRID MODE

SUBMITTED TO CCYM

DATE: 10/6/21

As per the university circular and guidelines related to lockdown issued by Govt of India, the college needs to continue with online mode for students and staggered offline mode for the faculty.

Here is the plan discussed in the faculty meeting and submitted for approval.

(Effective till complete offline face to face activities are resumed by the college.)

1. Purchase of ZOOM platform continues for coming year since the lectures will be from online mode. Budget to be used under the head of TLM.
2. Dr Gayatri Sirur has developed a time table for the faculty to come to college thrice a week with staggered time.
3. Curriculum transaction will be predominantly in online mode including field visit, internship and practical work.
4. Faculty is in touch with organizations in Mumbai and elsewhere – including overseas about internship of the SY students.
5. MOUs are being signed with new organizations who are willing to place the students in online mode.
6. Routine highlight activities will continue in online mode like CRE conference, Adhikar, family empowerment program, Aayam, campus recruitment program and Arambh, disability orientation to mainstream teachers.
7. Publication of Arushi annual report is delayed due to financial reasons but will be published in Feb as per the scheduled.
8. Decision making bodies and meetings are organized online including AAHA (alumni association, IQAC, CDC, Student Council and faculty meeting).
9. Faculty and teachers continue to learn more ICT tools through various modes.
10. Aabhasi – YuoTube channel continue to provide resources to students and alumni.
11. Value added programs will be carried out in online mode.
12. Website becomes a very important source of communication during the online period. It needs to be updated and made more functional in tune with the NAAC guidelines.
13. Routine events like annual day, Gandhi Jayanti etc need to be celebrated in innovative ways in online mode but these are very important opportunities for learning and hence cannot be bypassed.
14. Routine celebrations like Teachers day, Independence day etc need to be followed as per routine but in online mode.
15. We will miss daily interaction with our students and hence we must encourage them to give us regular feedback. Feedback system to be improved.
16. Students will be making submissions online. We need a policy for online submission so that it happens regularly and we can maintain records which are easily accessible.
17. Since the faculty will be working online, we need a monthly report to be sent to management. Format to be developed and shared.
18. For accounting and admin work the PC with database and Tally connection has been shifted to Salvi's residence. We continue the system till required.

19. Leave record to be maintained more systematically since bio metric punching is discontinued as per JD circular.

Online mode or hybrid mode are here to stay and are new normal. Let us learn new things and provide best learning experience to our students with state of the are systems of administration and accounting.

Prepared by:

Sandhya Pagare
Nisha Kutty

Forwarded by:

A handwritten signature in black ink that reads "Asmita Huddar". The signature is written in a cursive style with a horizontal line through the middle of the name.

Asmita Huddar