



Chembur Colony Yuvak Mandal's

HASHU ADVANI COLLEGE OF SPECIAL EDUCATION

B Ed (Special Education - Hearing Impairment) • B Ed (Special Education - Learning Disability)

Affiliation: University of Mumbai • Recognition: Rehabilitation Council of India • Grant in aid: DHE, Govt. of Maharashtra
NAAC accredited with 'B' grade • 2 (f) & 12 (B) Listed : UGC

E GOVERNANCE REPORT 1/ 6/19 TO 31/12/20



In tune with the policies of UGC, NAAC, UoM, RCI and DHE, Govt of Maharashtra, HACSE is marching towards e governance, green policies and paperless administration.

Ref: CODE OF CONDUCT; HACSE

OUR E MOTTO:

E as in easy, E as in efficient and E as in echo friendly.....

Yes, E as in electronic

Following processes were carried out in online mode or in soft versions:

1. Application for affiliation with fees paid through cashless options
2. Application for registration with fees paid through cashless options
3. Application for accreditation with fees paid through cashless options

4. College registration for CET with fees paid thorough cashless options
5. Salary bill
6. Increments and CAS related processes
7. NOC for staff appointment
8. LMC visits of other colleges by HACSE experts
9. Accounting through tally ledger
10. In house circulars strictly through e mails
11. Registration fees from participants through cashless options
12. Bio metric attendance for staff
13. Bio metric attendance for students
14. Soft versions of lecture notes /presentations
15. Soft versions of Agenda / minutes documents
16. STUDENT RELATED ONLINE PROCESSES
 - A. CET application
 - B. CET hall tkt
 - C. CET exam
 - D. CET results and option forms
 - E. Merit list generation
 - F. Approval from Admission Regulatory Authority (ARA)
 - G. Admission process
 - H. Eligibility process
 - I. Examination form filling
 - J. Examination Hall tkt
 - K. Examination attendance
 - L. Submission of Internal Assessment marks
 - M. Announcement of result
 - N. Application for re-evaluation
17. Examination related: Paper setting and submission, Paper correction, Moderation

IMPORTANT NOTE: Like all other educational institutes, HACSE as well shifted from off line to online mode due to pandemic and lockdown from April 2020. HACSE cut no corners and no activity was compromised due to this shift from off line to online mode like: lectures, meetings, assessment, internship, cultural activities, celebrations, student council, mentoring, remedial work, annual day, Alumni association meet, IQAC activities, peer review, conferences etc.

PERSPECTIVE PLAN FOR E GOVERNANCE:

It is planned that scheduling and attendance for online lectures will be conducted in online mode.

Management and principal puts on record the appreciation for the team HACSE for the smooth transition into online mode without compromising the quality of services.

Asmita Huddar

PRINCIPAL
CHEMBUR COLONY YUVAK MANDALS
Hashu Advani College of Special Education
Mumbai - 400 074.