



Certificate course -

AABHASI: Getting Ready for Virtual Learning!

Online teaching - learning is new normal now. **Aabhasi** - a value-added course is designed to satisfy the needs of teachers to ready themselves for this new normal. Through this course, students will learn various tools and techniques for virtual teaching. By doing so, it will be beneficial for them to do academic as well as personal work in their daily life. Besides, they will be able to develop E-content by themselves.

The objectives of the Aabhasi - a value-added course:

1. To provide an opportunity to develop pragmatic skills about the different ICT tools and techniques to be used in classroom teaching
2. To empower the students by providing exposure to innovative practices of ICT applications

More details of the course:

1. **Mode of the program:** Online
2. **Course Intake:** 30 students
3. **Fundamental requirements:** Computer/Laptop with Internet and at least basic handling of computer/laptop is required
4. **Course Duration:** 50 Hours
 - a. Course Duration: 20 Hours (only skill development through demo and hands-on)
 - b. Assignments and practice time duration: 20 Hours (depends on the calibre of the students)
 - c. Evaluation: 10 hours
5. The evaluation will be on bases of tests and assignment completion; the homework will be mailed to all the students after module training get over and the students have to submit the assignment before going to the next module.
6. E- Certificates will be given after passing with 40% and attendance is required
7. Language of the program: Hindi (Bilingual)

8. Frequency: The course will be conducted once in an academic year.
9. Online Classes will be on Fridays. Time 4 pm to 6 pm (if any student does not want to practice during class, he/she may skip that part and can submit the assignment)
10. **Course fee:** Rs. 200 (+ 18% GST) for any chosen 5 modules. Rs 350 (+18% GST) for All 10 modules
11. Commencement date: First week of the July Month

Content and schedule of the course:

1.	INDUCTION PROGRAMME
2.	Module 1: Google features: Email id creation Google drive; Image to text conversion; Word/JPG/Excel to PDF conversion, Internet Browsing: Basic search techniques; File size reducing techniques
3.	Module 2: MS Power Point Presentation (Animation effects and basic formatting with narration)
4.	Module 3: Movie making / Online Video creation
5.	Module 4: Quiz/Survey/Questionnaire creation tools
6.	Module 5: Searching reusable free images, and audio music, Thinglink image creation
7.	Module 6: Canva: overview
8.	Module 7: Testmoz: test generator
9.	Module 8: Mind mapping software
10.	Module 9: Screen recording software
11.	Module 10: Interactive Video creation
12.	All assignments submission last date and test (through Google form)
13.	Result and E-certificate distribution